



Metropolitan Education District  
Meeting Minutes  
JPA Executive Council Meeting #1

**Meeting Date:** Tuesday, October 5, 2021  
**Meeting Time:** 3:00 – 4:30 PM  
**Meeting Location:** Via Zoom:  
<https://us02web.zoom.us/j/88955741836?pwd=K0xpdY8vQXNLdFF3Q0F1TVZuS0Rwdz09>

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**Full-Packet – All Documents**

Meeting started at 3:02 pm

**Attendees**

Alyssa Lynch	Superintendent MetroeD
Dorothy Reconose	Chief Business Official MetroED
Ron Lebs	Former Chief Business Officer
Stephanie Martinez	Ex. Admin to Superintendent Lynch
Cheryl Jordan	Superintendent, MUSD
Delores Perley	CBO LGSUHSD
Glen Vander Zee	Superintendent ESUHSD
Chris Norwood	Board Member MUSD
Katherine Tseng	Board Member LGSUHSD
Albert Gonzalez	Board Member SCUSD
Brian Wheatley	Board Member SJUSD

**1. Introductions**

Alyssa introduced the members on the screen. Dorothy Reconose introduced herself and provide a brief background of herself working in business services for over 25 years. Alyssa provided an overview of the meetings stating they are held 3 times a year with 1 of the 3 meetings being a joint meeting between the Superintendents and the Governing Board members.

**2. Approval of Minutes – [Executive Council meeting April 27, 2021](#)**

Motion to approve by Superintendent Jordan and seconded by Delores Perley

**Information Items:**

**3. Enrollment Update & JPA Reports**

Alyssa scrolled through the reports to review the overall enrollment for all the JPA districts.

- CUHSD 193
- ESUHSD 550
- LGSUHSD 21
- MUSD 43
- San Jose USD 90
- Santa Clara USD 285

Individual District Enrollment was also presented in charts indicating the number of students per school and by the AM and PM classes.

The 2020-2021 Final JPA Pikto Data Report was reviewed illustrating the total number of students that completed the program in 2020-20221. Areas highlighted were Pathway Completers, demographics, # of students completing certifications, Dual enrollment and 'a-g' credit. End of Year individual data reports by district were also available but not reviewed.

**4. COVID-19 Supplemental Funding to ROP's and Centers**

24 ROP centers will received funding by December 31<sup>st</sup>. MetroED expects to receive between \$1.5 million and \$2 million dollars. Funding could range from \$900-1200 per students and MetroED claimed a total of 1675 students.

**5. MetroED Staffing & JPA Counselors on Site**

Alyssa explained that at this time, they have only 1 district sending a counselor to work with district students on our center. We use to have 3. Also, requested that the group consider funding one counselor by sharing .20 FTE each to create 1 full FTE. MetroED has had over 50 positions reduced since LCFF making it very difficult to provide services to all student without the help of our district's staff/counselors.

**6. Exploration of Santa Clara County Office of Education Partnership**

Alyssa reviewed that she is exploring a partnership with SCCOE to serve their OYA students. In addition, MetroED is exploring the development of Virtual and in person CTE Programs for Community School students. No questions or comments were asked by the group.

**7. Late Start: Districts & SVCTE**

Alyssa reviewed a chart that summarized that 4 of the 6 districts have moved their high school schedules to start at 8:30 or later to meet the AB 327 requires legislated a few years ago. Alyssa shared that the Curriculum Instruction group will be looking at the schedules to make sure their students still have access to SVCTE Courses. Alyssa asked the group to consider allowing MetroED to continue to start classes at 7:30 because it can affect enrollment if we change. Alyssa did suggest the group vote on remaining at 7:30 am at the next meeting.

**8. Commercial Property Update-Capitol Expressway Auto Mall Properties**

Ron reviewed the history with the group regarding the property leases and the Bankruptcy by DGDG 5 years ago. He updated the group on McDonald, Public Storage, Premier Carwash and Capitol Honda. He stated that despite McDonalds being a large corporation from Chicago they have made great progress in working with him and Mike Krunzer from Borelli properties. Ron anticipates being able to wrap up the new lease paperwork with McDonalds in 60 days and would like the group to come together to vote on the new lease agreements.

Throughout the meeting, Alyssa stated the importance of keeping the base enrollment numbers the same for future years to reduce the impact of reduced funding to the center which can cause a hardship. Alyssa thanked everyone for attending and stated we laid a good foundation for the next meeting where we hope to vote on keeping the start time the same for SVCTE and the property leases. She stated the next meeting will be held January 25<sup>th</sup> 2022 from 3:00 pm - 4:30 pm.